

RocketDocs

Position Specification

VP of Engineering

The Company

RocketDocs has been offering solutions in the proposal management space for over 25 years. Since 1994, we've been obsessed with finding a better, easier way to navigate the sales process and we have dedicated our business to meeting the needs of our customers in the bid and proposal industry, starting with the healthcare community.

RocketDocs is proud to say that we've been true innovators in proposal software. Looking back through the company's history, we cherish the milestones and breakthroughs that we've made, always pushing the limits of technology to bring our customers the very best.

VP of Engineering at RocketDocs

RocketDocs is looking for a VP of Engineering to lead our growing team! If you get excited about the process to build out a technical organization that performs at a high level – then please keep reading. As part of the senior leadership team your voice will be heard not only in how you manage your team, but also ensuring the successful product development for a high growth SaaS company.

Our technologies that we currently leverage is listed below, but this is just a guide as we value your and the team's curiosity and desire for continuous learning. If you are the type of person who likes to challenge yourself, is flexible to new ideas, and able to articulate your opinion and offer improvements – then we should talk.

The VP of Engineering will oversee both our latest product (RocketDocs 2.0) as well as our legacy product (ResponseFull); we are actively working on new features and adding customer enhancements through agile sprints. As a private equity backed company, our goals are set higher than just being ahead of our current competitors. We are looking for a technical leader who can drive our expansion into other segments.

VP of Engineer Highlights

Now is an exciting time to join RocketDocs. Our latest product, RocketDocs 2.0 was released this summer and we are currently executing on some exciting new features for release this year. However, this is just the beginning and we need strong technology leadership to ensure we offer a market leading product as well as develop new products to expand our footprint in our Fortune 500 customers. The VP of Engineering will provide leadership to the engineering team developing the new product and establishing a strategy to support and migrate customers from our legacy product. Our plans are to expand the development team – but we want to start at the top. Our next VP of Engineering will analyze our current resources and partners before introducing their strategy and updating the organization of 12 resources.



Responsibilities

This role will report directly to the CEO and have a seat on the senior leadership team. Through your leadership the team will ensure that our tech offering is cutting edge, quality code, and keeps us at the front of our competitive set.

- Build, lead, and mentor highly effective engineering and operations teams in a fast-paced environment, leveraging internal staff, contractor, and third-party providers.
- Represent the technology team to senior leadership and other stakeholders, keeping them informed on critical initiatives, strategy, and risk. Collaborate to achieve business goals, overcoming potentially competing needs within Technology, Product, and business groups.
- Apply broad knowledge of software engineering best practices to all aspects of the software development life cycle, including project management, architecture and design, development, and quality assurance.
- Deliver on roadmap objectives by tuning our Agile Scrum process, encouraging team empowerment and engagement in projects. Remove roadblocks to help ensure team goals and objectives can be reached.
- Anticipate strategic and scaling-related challenges through thoughtful long-term planning and a roadmap that identifies and prioritizes critical technology needs balanced with business objectives and timeframes.
- Drive results and continuous improvement, understanding and optimizing progress through measurable KPIs
- Establish and project a budget for all technology-related expenses.
- Direct a robust IT Operations practice, including establishing and maintaining solutions for a secure, scalable cloud infrastructure hosting both SaaS platform and internal back-office business systems.
- Coordinate with an external security partner to achieve world-class security at an institutional level, including the development of IT policies and process and the pursuit of ISO attestations and SOC certifications.
- Develop and participate in disaster recovery and business continuity planning, including testing, documentation and acting as a first responder to incidents to provide reporting and remediation planning.
- Review customer defect reports and enhancement requests to assist with initial analysis and prioritization of issues and feedback. Provide a technical support escalation path for end users.
- Coordinate with other groups in the company to plan and communicate software releases.

Requirements

- 12+ years of progressive experience in information technology roles ranging from individual contributor roles to managing all facets of an IT organization.
- 6+ years of experience managing Agile software development teams, operations, DevOps, cloud and back-office infrastructure management, support, and security functions.
- Experience managing multiple software development team(s), with direct responsibility for development and delivery of major software application(s).
- 3+ years of experience with a SaaS application.
- Experience with AI, ML, and NLP a plus
- Deep knowledge of and ability to contribute thought leadership within our technology stack.
- Experience working in and facilitating Agile Scrum teams.
- The ability to effectively communicate and collaborate cross-functionally with all levels within the business as well as customers and partners
- Familiarity with navigating security audits from Fortune 500 companies.



Our Stack

At RocketDocs, we value technical aptitude and curiosity throughout the team. The technologies below are used to support both our new and legacy products.

- .NET (Core and Framework)
- C#
- [ASP.NET](#)
- WebForms
- EntityFramework
- JavaScript
- TypeScript
- WebAPI
- PostGres
- SPA Frameworks
- React/Reduct
- Aurelia
- Windows Forms
- Office.js Add-ins
- Office Interop / COM
- Selenium
- Git
- SQL Server
- jQuery
- ElasticSearch
- Aspose File Format APIs
- AWS
- PlasticSCM / Git for SCM
- SOAP
- TeamCity
- PlasticSCM
- Linq2Sql

EEO Statement

RocketDocs is committed to providing Equal Opportunity in Employment, to all applicants and employees regardless of, race, color, religion, sex, age, national origin, military status, veteran status, handicap, physical or mental disability, sexual orientation, gender identity, genetic information or any other characteristic protected by law.

