

## RocketDocs – Product Owner

### Product Owner at RocketDocs

As a Product Owner at RocketDocs, Inc. you will become a subject matter expert of our flagship RocketDocs 2.0 product. You will work with our internal product stakeholders and the development team to break large features down into buildable requirements, ultimately ensuring the implementation of our product vision one feature at a time. You will familiarize yourself with Response Platforms and incorporate industry research and best practices into decision making.

### Product Owner Highlights

- Participate in agile ceremonial meetings with the goal of fostering an environment of continuous improvement
- Elicit requirements and feedback from the internal product team as well as research industry trends to improve business processes and product feature functionality
- Capture user stories and acceptance criteria (Jira/Confluence) to communicate clear product objectives and requirements
- Refine user stories to have enough stories ready at the start of each sprint and to continually ensure the health of the product backlog
- Manage and organize daily tasks and track conversations and decisions
- Manage competing priorities in keeping with release schedules ensuring features are clearly described, estimated, and prioritized in ample time for releases.
- Collaborate with technical teams on feature feasibility and approach
- Accept/approve built features
- Continuously communicate with technical and business teams to ensure adherence to product vision and to proactively evaluate and communicate risks
- Manage changing feature priorities and gain consensus amongst internal stakeholders on functionality decisions

### Minimum Qualifications

- 7+ years product management experience or similar experience
- Technical experience with analytical tools, methodologies, and design
- Possess strong decision making and prioritization skills
- Be able to work independently, anticipating and resolving problems
- Self-motivated and dedicated with proven creative/critical thinking capabilities
- Strong leadership and excellent interpersonal skills
- Experience using Jira as the product development tool
- Agile certification - preferred
- BA/BS or equivalent experience

### Preferred Qualifications

- Experience in product management of response and/or sales enablement solutions
- Advanced Degree



## RocketDocs

RocketDocs is a small but stable Software-as-a-Service (SaaS) software company that serves B2B companies. Our valued customers want to respond to their customers with speed and accuracy by creating tools that help manage content and create information assets. We created this market over 25 years ago and have thrived on working with our valued customers to ensure their success.

- As a small and growing company, we value everyone's opinion (regardless of what hat you wear) and support some friction in the teams as all opinions are welcome as we search for best approaches. We equally value the need to come together once the decision is made and attack the projects as one team where we support each other.

